

**Project name:** **Multi-level Governance in MSP (Maritime Spatial Planning) throughout the Baltic Sea Region "PartiSEApate"**

**AGENDA**  
**of the PartiSEApate 1<sup>st</sup> Partner meeting**  
**06.09.2012 10:30-17:45; 07.09.2012. 9:00-15:00**  
**Peldu str.25, Riga/Latvia**

**Day 1 – 6<sup>th</sup> September 2012**

<b>10:30</b>	Welcome <i>Talis Linkaits (Host, VASAB)</i>
<b>10:40</b>	Introduction to the Meeting <i>Joanna Przedzimirska (Lead Partner, MIG)</i> <ul style="list-style-type: none"> <li>History of PartiSEApate, Current Status, Purpose, Expected Outputs, Agenda</li> </ul>
<b>11:00</b>	Short Introductory Round of Participants <i>All Participants / Partners</i> <ul style="list-style-type: none"> <li>Organisation / Role of present person in Organisation/PartiSEApate</li> </ul>
<b>11:15</b>	Overview PartiSEApate 1: Content of the Application <ul style="list-style-type: none"> <li>Background to PartiSEApate</li> <li>Expected Project Goals – Outputs</li> <li>Detailed Content Activities:</li> <li>WorkPackage 3 "Model Governance in MSP"</li> <li>WorkPackage 4 "Institution &amp; Dialogue Building"</li> </ul>
<b>12:15</b>	Overview PartiSEApate 2: The formal side of this INTERREG Project <i>Joanna Przedzimirska (Lead Partner, MIG)</i> <ul style="list-style-type: none"> <li>Work Package 1: Project Management</li> <li>Work Package 2: Communication</li> <li>What / why an External Project Coordination Office ?</li> <li>Roles / rights – obligations of Project Partners</li> <li>Specifics of Lead Partner / Implementing Partner</li> <li>Reporting / Financial Processes</li> </ul> Partnership Agreement, incl. Cost-Share Agreement
<b>13:00</b>	Lunch Break with time for individual questions / discussions / etc.
<b>14:00</b>	Background Knowledge behind PartiSEApate – What is the "basis" for PartiSEApate ?? <i>Angela Schultz-Zehden (Project Coordinator, BaltSeaPlan)</i> <ul style="list-style-type: none"> <li>Results from the BaltSeaPlan Project</li> <li>National Strategy Analysis</li> <li>Stocktaking – current knowledge on Uses, Environment, etc.</li> <li>Experiences from Pilot Planning Processes</li> <li>BaltSeaPlan Vision</li> <li>Resulting tasks / expectations towards PartiSEApate</li> <li>What is NOT supposed to be done within PartiSEApate!</li> </ul>
<b>15:30</b>	Coffee Break
<b>16:00</b>	Content Introduction / Mapping ( <i>each partner</i> ) <ul style="list-style-type: none"> <li>Past / current activities in MSP – special knowledge – special concerns</li> <li>Motivation to be in PartiSEApate – most important activity / expected output</li> </ul>

<b>17:30</b>	Summary - Outlook for next day
<b>17:45</b>	End of Meeting

<b>19:30</b>	Joint Dinner
	Possibly Special Meeting / Discussions... <ul style="list-style-type: none"> <li>• BaltSeaPlan Findings – Open question points</li> <li>• Norwegian Partners – How to fit in ?</li> </ul>

## Day 2: Friday, 7<sup>th</sup> September 2012

<b>09:00</b>	Introduction to the Day – reactions from previous day <i>Joanna Przedzimirska (Lead Partner, MIG)</i> <ul style="list-style-type: none"> <li>• What should be achieved on Friday?</li> <li>• The special case of Norway – adding a new partner into the project plan!</li> </ul>
<b>09:15</b>	Work Package 3 – MSP Governance Block 3a: Background / expected outputs / related working plan for Pilot Cases <ul style="list-style-type: none"> <li>• Pomeranian Bight (<i>Bettina Käppeler, BSH</i>)</li> <li>• Lithuanian MSP (<i>Nerijus Blazauskas, CORPI</i>)</li> <li>• Middle Bank (<i>Jacek Zaucha, MIG</i>)</li> </ul> Block 3b: Transnational MSP working group / MSP Compendium <ul style="list-style-type: none"> <li>• Work Plan, Method Development, Working Steps</li> <li>• What is expected? Who moderates what? What are the detailed steps?</li> <li>• Norwegian case!</li> </ul>
<b>10:45</b>	Coffee Break
<b>11:00</b>	Work Package 4 – Transnational Stakeholder Involvement <i>Moderator: Anda Ruskule (BEF)</i> <ul style="list-style-type: none"> <li>• Method Development: Organisation, Work Plan, Who should do what / why?, Responsibilities</li> <li>• How to find the relevant stakeholders?</li> <li>• Preparatory work for 1<sup>st</sup> round of stakeholder workshops:</li> <li>• Organisational Matters</li> <li>• Content Preparation</li> <li>• Methodology / facilitation</li> <li>• Norwegian case</li> </ul>
<b>12:15</b>	Summarising the Norwegian case <ul style="list-style-type: none"> <li>• Content / activities of Norwegian partners – next steps</li> </ul>
<b>12:30</b>	Lunch Break
<b>13:15</b>	Internal & External Communication <ul style="list-style-type: none"> <li>• Future ways of communications with each other</li> <li>• Necessary elements of an external communication strategy</li> </ul>
<b>13:45</b>	Project Indicators <ul style="list-style-type: none"> <li>• Standard indicators, how to measure our own content success ?</li> </ul>
<b>14:15</b>	Wrap Up Round <i>Joanna Przedzimirska (Lead Partner, MIG)</i> <ul style="list-style-type: none"> <li>• Clarification on responsibilities for each partner in project</li> <li>• Next formal steps – partnership agreement, tenders, etc.</li> <li>• Next steps in each WP =&gt; related next steps for each partner</li> </ul>